

Candidate for Accreditation with NCA CASI, NWAC, and SACS CASI

Academic year 2019-2020

Parents' Visitation Policy

Our School appreciates the value of parent and school partnership in ensuring a student's success, so we encourage our parents to be a part of our school, meet with teachers, and even visit their students' classrooms.

Our teachers are busy with their classrooms during their school day, so if you would like to meet with your student's teacher(s), please make contact with a counselor or reception desk to make an appointment. Upon arriving at the school, please sign in at the front office to receive a visitor's badge. Please also sign out upon leaving.

The timing of the visit will be each Monday and Wednesday from 8:30 to 10:30

Parent's visit will take 15 minutes upon booking for an appointment you must fill in the form or call the school

For urgent inquiry (parent) will pass by the reception area to fill in the form and wait for the administration to take care of your concern.

Name _____ Student name _____ Date:-----

Grade level _____ Teacher _____ Subject _____

My concern is :

Signature -----

For Administration

Appointment and arrangements for the inquiry /complain
